

## **REQUEST FOR EXPRESSION OF INTEREST**

**TRANSCO CLSG, COTE D'IVOIRE, LIBERIA, SIERRA LEONE, GUINEA  
(CLSG) Interconnection Project  
ID No. – P113266**

**ASSIGNMENT TITLE: ASSISTANT INTERNAL AUDITOR (*Individual Consultant*)**

**Credit No. : 5110-LR**

**EOI Ref No. CS-02/12/GMO**

**Deadline for submission: February 10, 2021**

The International Development Association (IDA) granted to the Government of Liberia global financing of One Hundred and forty-four million and five hundred thousand dollars (\$144.5,) for the implementation of the Interconnection Project Côte d'Ivoire, Liberia, Sierra -Leone, Guinea (CLSG). Part of this amount is to be used to finance the following contract: **Individual Consultant for the position of Assistant Internal Auditor.**

The Assistant Internal Auditor will collaborate with the Internal Audit officer to ensure compliance with TRANSCO CLSG's policies and procedures, rules and regulations and to provide assurance on the reliability and integrity of information provided to stakeholders and to help Management reinforce the internal controls procedures, risk management systems and governance processes.

S/he will support the Internal Auditor in providing independent evaluation of the activities of TRANSCO CLSG and the CLSG Project. S/he will conduct audit activities at TRANSCO CLSG Head Office, Country and Field Offices in the four CLSG Countries (Cote d'Ivoire, Liberia, Sierra Leone and Guinea). S/he will ensure strict adherence to TRANSCO CLSG and Donors' policies and procedures, regulatory and statutory requirements among others. The duration of the assignment is for a period of 12 Months renewable after a satisfactory evaluation of his/her performance.

The services to be provided shall include but not limited to the following:

- ✓ Support Internal Audit officer in developing annual internal audit plan.
- ✓ Identify, collect and analyze information needed to prepare risk based internal audit plans.
- ✓ Conduct audit assignments in accordance with TRANSCO CLSG's programs and the approved internal audit plan, develop audit findings and report results of audit exercises, draft audit reports for discussion with the Internal Audit Officer and Management in order to agree on recommendations and implementation timelines for corrective actions.
- ✓ Verify and test systems of internal controls to determine their adequacy and effectiveness in order to ensure (i) compliance with contracts, financing agreements, laws, regulations, policies and procedures, (ii) reliability and integrity of information, (iii) safeguarding of TRANSCO CLSG's assets and those of the CLSG Project, (iv) efficient and economic use of company resources and (v) accomplishment of the company's objectives.
- ✓ Determine whether financial transactions have been accurately recorded in accounting records and review the timeliness and relevance of financial information.
- ✓ Perform procedures to detect possible fraudulent acts and investigate fraud cases where necessary.
- ✓ Take initiative in identifying appropriate audit tools and best practices to ensure that internal audits are performed efficiently and effectively.
- ✓ Complete risk assessment and draft internal audit plans.

- ✓ Manage audit working papers and maintain an adequate filing system and records for the Internal Audit Unit.
- ✓ Prepare monthly, quarterly and annual summary audit reports which are reviewed and submitted by the Internal Audit Officer to the Audit & Good Governance Committee and to Management.
- ✓ Support Internal audit officer to make sure that the internal audit unit through adequate coverage of audit helps TRANSCO CLSG in achievement of its objectives.
- ✓ Conduct audit follow-ups and prepare updates on implementation actions taken by Management on internal audit recommendations.
- ✓ Perform other tasks reasonably assigned by the Internal Audit officer and Executive Director.

All internal audits are to be conducted in compliance with TRANSCO CLSG's internal audit practices & procedures and the Institute of Internal Auditors International Standards for the Professional Practice of Internal Auditing (ISPPIA).

The position is resident at the Head Office which is located in Abidjan, Cote d'Ivoire. All jobholders may however, be required to make working visits to the field offices of TRANSCO CLSG and/or the project sites located in any of the following countries: Cote d'Ivoire, Liberia, Sierra Leone and Guinea.

TRANSCO CLSG now invites eligible applicants ("Individual Consultants") to indicate their interest in providing the services described above. Interested consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services, including CVs, description of similar assignments, experience in similar conditions, etc..

The requirements are:

- Bachelor's degree or equivalent in Finance, Accounting or related field with a minimum of eight (8) years of progressively responsible professional experience.
- Professional certification such as a Certified Public Accountant (CPA), Chartered Accountant (CA), Certified Internal Auditor (CIA), Certified Fraud Examiner (CFE), or equivalent qualification would be an added advantage.
- At least five (4) years of this experience should have been in an senior audit role in a donor funded project, a reputable company or reputable auditing firm.
- Demonstrate knowledge in internal audit, compliance and risk management.
- Ability to work in a multi-disciplinary setting to achieve common goals on time.
- Ability to work under pressure and to handle multiple tasks simultaneously to meet tight deadlines.
- Experience in an energy sector and a multi-cultural organization is an added advantage.
- Experience in word processing programs and in accounting and or auditing software such as CAATs.
- Demonstrated integrity, objectivity and confidentiality.
- Be fluent in English or French, with a working knowledge of the other.

The attention of interested individual consultants is drawn to paragraph 1.9 of the "World Bank's Guidelines: *Selection and Employment of Consultants by World Bank Borrowers under the IBRD Loans and IDA Credits and Grant*" (January 2011, Revised July 2014) setting forth the World Bank's policy on conflict of interest.

[http://siteresources.worldbank.org/INTPROCUREMENT/Resources/Consultant\\_GLs\\_English\\_Final\\_Jan2011\\_Revised\\_July1\\_2014.pdf](http://siteresources.worldbank.org/INTPROCUREMENT/Resources/Consultant_GLs_English_Final_Jan2011_Revised_July1_2014.pdf)

A Consultant will be selected in accordance with the Individual Consultants Selection method set out in the World Bank's *Guidelines: Selection and Employment of Consultants by World Bank Borrowers under IBRD Loans and Credit and IDA Grant*"(January 2011, Revised July 2014).  
[http://siteresources.worldbank.org/INTPROCUREMENT/Resources/Consultant\\_GLs\\_English\\_Final\\_Jan2011\\_Revised\\_July1\\_2014.pdf](http://siteresources.worldbank.org/INTPROCUREMENT/Resources/Consultant_GLs_English_Final_Jan2011_Revised_July1_2014.pdf)

Further information can be obtained at the address below during office hours from *Monday to Friday between 09:00 AM and 05:00 PM during working days*. Or can be obtained upon request, by writing an email to: [info@transcoclsg.org](mailto:info@transcoclsg.org); [mkeita@transcoclsg.org](mailto:mkeita@transcoclsg.org) and [bbalde@transcoclsg.org](mailto:bbalde@transcoclsg.org).

Expression of Interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by 5:00 PM GMT on **February 10, 2021**. Only shortlisted candidates will be contacted.

The address referred to above is:

**The General Manager**

**TRANSCO CLSG**

**Cocody II Plateaux, Angré 7e Tranche**

**28 BP 633, Abidjan, Cote d'Ivoire**

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